

### **Parent Notifications**

As required by Every Student Succeeds Act (ESSA), the following information is annually shared with parents. The distribution of this document shall serve as a formal notification to parents regarding the following issues:

### **Right to Request Information**

Each parent of a student in a Title I school has the right to request information about the professional qualifications of the student's teacher(s) and any teacher assistants who serve the student. Parents also have the right to request information on policies regarding student's participation in assessments and procedures for opting out. This information will be provided by the administrative office at the child's school upon request. This notice will also be provided by the school to all parents.

### **Parent Notification Regarding Teachers without State Qualifications and Certification Requirements**

The federal Elementary and Secondary Education Act as amended by the Every Student Succeeds Act (ESSA) requires schools that receive Title I, Part A funds to notify parents or legal guardians when their child has been taught for four (4) consecutive weeks by a teacher who has not met "applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned." If this occurs, your child's school will send home a letter giving you information regarding your child's teacher.

### **Florida Department of Education Family & Community Outreach**

The mission of the Bureau of Family and Community Outreach is to empower families and communities with resources and information needed to promote a high quality education for their children. The Bureau reaches out to serve Florida's diverse families and communities in a number of ways, including the Just for Parents online community. We encourage you to participate in our online community and hope you will share this resource with your family and friends.

<http://www.fldoe.org/family/>



## **Okeechobee Achievement Academy**



## **2018-2019 Okeechobee Achievement Academy Parent and Family Engagement Plan Summary**

### **Parent and Family Engagement Mission Statement**

*"Okeechobee Achievement Academy is committed to providing our students a positive, stimulating, and safe learning environment that promotes the development of individual responsibility, acceptable social skills, and academic growth. Upon returning to their former schools, students will be able to make appropriate decisions and experience success in completing their education. We are committed to promote meaningful parental involvement not only in their students' academic lives but in their personal lives."*

**For your convenience, the Parent and Family Engagement Plan is available in its entirety at the front office and on our website at:**

**<http://oaa.okee.k12.fl.us/>**

## **Okeechobee Achievement Academy Parent and Engagement Plan Summary**

In support of strengthening student academic achievement, Okeechobee Achievement Academy receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement plan that contains information required by Section 1116 of the Every Student Succeeds Act (ESSA). The plan outlines the various components of Family Engagement, including: (1) how the school will coordinate with other federal programs, (2) the various family engagement meetings it will hold, (3) how it will build the capacity for strong family engagement, and (4) how it will communicate with parents.

### **Family Engagement**

Okeechobee Achievement Academy will involve parents in the planning of ongoing Family Engagement Programs through workshops and SAC meetings. Parents of all students through our multiple grade levels will be invited to participate in the planning. Parents will be included in the review of the Title 1 programs through timely annual meetings and via communication between school and home by distributing the family engagement policy. All parents will be encouraged to be involved in decisions regarding how family engagement funds can be used when organizing thematic educational activities. Parents will be informed through an ongoing calendar, newsletter/newspaper article as well as social media when an activity (school orientation to programs, etc.) was funded by Family Engagement funds.

### **Parent Meetings**

Teachers, the principal, dean, and other support services personnel are able to meet with parents at various times throughout the school day. The school will offer flexible meeting times for parents in both the afternoon and the evening as well as morning hours. If necessary, the principal and support personnel will meet with parents at home. Translation in the appropriate language will also be available to parents.

### **Supporting Partnerships**

Okeechobee Achievement Academy will build the capacity for strong family engagement by providing access to parenting and counseling programs such as New Horizons of the Treasure Coast, Communities in Schools, Guiding Good Choices, Voluntary Pre-K Education Parent Orientation, and Voluntary Pre-K Education Literacy Night.

### **Other Activities**

The Student Support Services personnel and classroom teachers throughout the school year will provide family resources. They will implement activities to encourage and support parents to participate in the education of their children. Our community partners in cooperation with the staff will present quarterly meetings on different parental skills. New Horizons of the Treasure Coast, Inc., Suncoast Mental Health and Martha's House will be used on a quarterly basis to encourage and support parents in more fully participating in the education of their children.

### **Professional Development for School Staff**

The school will provide the following training in the area of Parental Engagement to its staff:

- Parent-Teacher Communication through MTSS, Class Dojo, Edmentum, and ConnectEd
- Professional Learning Communities
- Guiding Good Choices Involvement Nights
- Behavior Tools and Intervention Strategies



### **Communication**

Okeechobee Achievement Academy will provide parents of participating children timely information about Title I programs through an annual meeting in September, parent-teacher conferences as needed, social media, newsletters and district Title I fliers. The description of the curriculum at the school will be provided through letters explaining the results of academic assessments used to measure student progress and the proficiency levels students are expected to meet. Additionally, the school's website, telephone mass-communication system (ConnectEd), and quarterly newsletter will be used to keep parents informed about curriculum and assessment. Parents will have the opportunity for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children by participating in SAC and PTO, as well as by scheduling meetings with teachers and office staff. Parents will also have the opportunity to provide feedback to the LEA on the school wide program plan through the parent climate survey, which is administered at the end of the school year. Documentation will include sign-in sheets, meeting agendas/logs/or minutes, climate survey, and copies of school newsletters.

### **Full Participation in all School**

#### **Activities**

Okeechobee Achievement Academy will provide full opportunities for participation in family engagement activities. These opportunities will include participation in SAC and GGC as well as our quarterly family engagement meetings. Translators will be used, when necessary, to increase the involvement of parents who do not speak English. Parents will be notified of meetings in appropriate home language through the school's website, social media, backpack notifications, ConnectEd, Remind, student agenda and the quarterly newsletters.

## **Fall Family Engagement Event**

### **Title I Annual Review Meeting**

**September 28, 2018**